

Intelligent Em@il

PRIVACY POLICY

Last updated April 2024

1. Intelligent Email Values Your Privacy

This "Privacy Policy" outlines how your personally identifiable information (your "Visitor Information") may be collected, used, and shared in connection with your access to and/or visitation or use of our platform, the Intelligent Email Platform, available at <https://intelligentemail.ai>, (collectively herein referred to as the "Platform"), as well as what information we may collect through any third-party application or third-party websites or platforms, social networks, or social media Platforms (such as Facebook, LinkedIn, Google, etc., collectively "Applications"). This Privacy Policy also describes your choices and rights regarding the use, access, and correction or deletion of your Visitor Information. By visiting our Platform, you consent to the use of your Visitor Information in accordance with this Privacy Policy. You may also be asked to provide clear and unequivocal affirmative consent to the collection, processing, and sharing of your Visitor Information via opt-in procedures.

This Platform is owned and operated by Intelligent Email, and its subsidiaries, (herein collectively referred to as "Intelligent Email," "we," "us," or "our"), and this Privacy Policy only applies to Visitor Information obtained by Intelligent Email in connection with or related to your use of the Platform. This Privacy Policy does not apply to information collected by us offline or through other means, including on any other website or platform operated by us or any third party (including our affiliates and subsidiaries), including through any Application or content (including advertising) that may link to or be accessible from, or on, our Platform. **Please read this Privacy Policy carefully to understand our policies and practices regarding your personal information and how we will treat it. By accessing or using this Platform you agree to this Privacy Policy. This Privacy Policy may change from time to time and your continued use of this Platform means that you are consenting to be bound by the most recently updated version of this Privacy Policy.**

Intelligent Email does not actively target or market to any EU member state and does not, to its knowledge, process or control any EU citizen personally identifiable information. Despite this fact, this Privacy Policy and its enumerated policies are intended to comply with Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 (the "General Data Protection Regulation" or "GDPR") and provide appropriate protection and care with respect to the treatment of all of our visitor's information in accordance with the GDPR.

2. Data Collection

General Information We Collect and How We Use It

We collect Visitor Information when you use our Platform. Sometimes you may submit it to us yourself, other times it may be collected automatically. Our handling of your Visitor Information is generally limited to processing product information requests, improving our services, and handling

and resolving general inquiries. You are not required to provide Intelligent Email the personal data that we request, but if you choose not to do so, we may not be able to provide you with our services, or with a high quality of service or respond to any inquiries you may have.

Information Collected When You Use Our Platform

Your Visitor Information may be collected, used, and shared. As detailed below, the type of Visitor Information collected may vary based on how it was gathered, but may include, among other things, your name, email address, phone number, address, job title, education history, company name, company address, company website, company phone number, credit card information and billing address, photographs, and other information that you voluntarily submit (*e.g.*, when you submit information via our 'Manage Your Account' webpage or when you register to use our Platform), information automatically collected about your usage of our Platform that does not include personally identifiable information (*e.g.*, the content that you choose to view and how you interact), and information about you that third parties may share with us if such third parties have previously received your consent to do so. In general, your Visitor Information means any information that identifies, relates to, describes, references, is reasonably capable of being associated with, or could reasonably be linked, directly or indirectly, with a particular consumer, household, or device. It does not include (i) publicly available information from government records; (ii) de-identified or aggregate information; or (iii) certain other personal data protected by other sector-specific state or federal laws.

Moreover, we automatically collect certain information when you visit, use or navigate around the Platform. This information does not reveal your specific identity (like your name or contact information) but may include device and usage information, such as your Internet Protocol (IP) address, browser and device characteristics, operating system, language preferences, referring URLs, device name, country, location, information about how and when you use our and other technical information. This information is primarily needed to maintain the security and operation of our Platform, and for our internal analytics and reporting purposes.

Most web browsers, and some mobile operating systems and mobile applications, include a Do-Not-Track ("DNT") feature or setting you can activate to signal your privacy preference not to have data about your online browsing activities monitored and collected. At this stage, no uniform technology standard for recognizing and implementing DNT signals has been finalized. As such, we do not currently respond to DNT browser signals or any other mechanism that automatically communicates your choice not to be tracked online. If a standard for online tracking is adopted that we must follow in the future, we will inform you about that practice in a revised version of this Privacy Policy.

Intelligent Email does not collect or process any sensitive data on the Platform regarding the following: race or ethnic origin; political opinions; religious or philosophical beliefs; trade union memberships; genetic or biometric data; health or mortality; or sexual orientation.

We may collect several categories of information from and about users of our Platform, including:

- **Identity and Contact Information** – We may collect or use this information, including your first name, last name, and email address.
- **Technical Data and Unique Device Identifiers** – We collect IP addresses, operating system information, links clicked, pages visited, browser type, time zone setting, browser plug-in types, and referring websites of visitors to our Platform (when possible).
- **Non-Identifying Information** – We collect information that is about you but does not individually identify you, such as aggregate information about pages visited, length of time spent on our Platform and its webpages, etc.
- **Commercial Information** – We collect records of products or services purchased, obtained, or considered or other purchasing or consuming histories or tendencies.
- **Credit Information** – If you submit purchase any products through our Platform, we may collect your name, email address, information about your company, company name, company address, company phone number, and credit card details.

On our Platform, we collect your Visitor Information through various means, including through:

- Submissions to our database;
- Online purchasing and credit card processing functionality;
- Social media or submission plugins; and
- Web-tracking and website analytics technologies, such as cookies and web beacons.

Voluntary Submission

Intelligent Email collects Visitor Information that is voluntarily provided by you or with your permission. All personal information that you provide to us must be true, complete, and accurate, and you must notify us of any changes to such personal information. You always have the option not to provide the information we request. If you choose not to provide the information we request, you can still visit the Platform, but you may be required to provide your information by other means if we need such information to provide our services to you.

We may provide you with the opportunity to create, submit, post, display, transmit, perform, publish, distribute, or broadcast content and materials to us or on the Services, including but not limited to text, writings, video, audio, photographs, graphics, comments, suggestions, or personal information or other material (collectively, "Contributions"). Contributions may be viewable by other users of the Services and through third-party websites. When you create or make available any Contributions, you thereby represent and warrant that the material complies with the content regulations provided in this Privacy Policy. Please note that except as required by applicable law, we may at our sole discretion, delete or amend information submitted to our Platform, without notice to you, once we deem it is no longer necessary for such purposes, or if it does not comply with this Policy.

Our Third-Party Vendors

Google Analytics is a web analysis service provided by Google Inc. ("Google"). Google utilizes the Visitor Information collected to track and examine the use of this Platform, to prepare reports on its activities and share them with other Google Services. You can access Google's privacy policy here: <https://policies.google.com/privacy>.

Microsoft Azure OpenAI Service is an AI data processing service that stores and processes data to provide the service and to monitor for uses that violate the applicable product terms. The Azure OpenAI Service is fully controlled by Microsoft; Microsoft hosts the OpenAI models in Microsoft's Azure environment and the Service does NOT interact with any services operated by OpenAI (e.g. ChatGPT, or the OpenAI API). You can access Azure OpenAI's privacy policy here: <https://learn.microsoft.com/en-us/legal/cognitive-services/openai/data-privacy>, as well as Microsoft's Data Protection Addendum (DPA), for more information on data processing, here: <https://www.microsoft.com/licensing/docs/view/Microsoft-Products-and-Services-Data-Protection-Addendum-DPA?lang=1>.

Payment Card Industry Data Security Standard (PCI-DSS)

We follow the Payment Card Industry Data Security Standard (PCI-DSS) when handling credit card data. Intelligent Email currently accepts VISA, MasterCard, Discover, and American Express credit cards as authorized payment methods for our services. All payment transactions are processed by either of our third-party payment processors, Square, through their online payment programs, in adherence to PCI-DSS, and other applicable standards. You may find their privacy notice link(s) here: <https://squareup.com/us/en/legal/general/privacy>. Intelligent Email at its sole election may discontinue support for any payment method or it may support additional payment methods (i.e., Apple Pay, Google Wallet or Amazon Payments).

Web Beacons

Our web pages may contain electronic images known as web beacons (invisible images often referred to as pixel tags or clear GIFs) on the Platform in order to recognize users, assess traffic patterns, identify preferred content, and measure Platform engagement. We may also include web beacons in our e-mail messages in order to count how many e-mail messages have been opened, for example.

Some of these web beacons may also be placed by third-party service providers to help determine the effectiveness of advertising campaigns. These web beacons may be used by third-party service providers to place a persistent cookie on your computer. This allows the service provider to recognize your computer each time you visit certain web pages and compiles anonymous information in relation to those page views, which in turn enables us and our third-party service providers to learn which advertisements bring you to our website and how you use the Platform.

Log Files

Our servers log information about your IP address, your browser type, and the current URL you are requesting. This information is always provided by your browser and automatically logged. These log files are stored in a secure location and used in our internal analysis of traffic patterns.

Cookies and Similar Tools

Like many businesses, we also collect information through cookies and similar technologies. A cookie is a small data file that is written to a computer's hard drive by a web browser. A cookie file can contain and/or automatically collect information, such as a user identification code or IP address that a website will use to track the pages and number of times you have visited. The data read from these cookies may be linked to personally identifying (PII) and non-personally identifying (non-PII) information. We may collect and use non-PII to help us improve our services, customize your experience and analyze use of our services. This Privacy Policy does not limit our use or disclosure of collected non-PII. We reserve the right to collect, use and disclose such non-PII to our partners, advertisers and other third parties at our sole discretion.

We and our partners may use cookies and similar technologies on the Platform to personalize and optimize your browsing experience by: providing you tailored content, enabling social media features, safeguarding against spam and malware, analyzing trends, traffic, and user behavior, administering the website, gathering demographic information about our user base as a whole, tracking web and advertising analytics throughout the Platform, remembering preferences and voluntarily-submitted information (e.g. name, email), performing location-related functionalities and analytics, participating in market research (e.g., website ratings), and educating Intelligent Email about how the Platform can continue to be improved. You may turn off cookies in your browser or have your browser warn you before accepting cookies. If you choose to turn off cookies, you may not be able to experience all of the features on our Platform.

Cookies fall into the subcategories below.

Essential Cookies. Certain cookies are used for specific purposes that are essential to your secure use and navigation of the Platform. Without them, Intelligent Email may not be able to provide core Platform functions and features to you, and the Platform would not operate as well as you or Intelligent Email would like. These cookies collect and use information such as your server preferences, single-session data and corresponding identifier, web beacons and log files, and other credential-related information. Essential cookies also help inform Intelligent Email whether you require, or have already been served, an affirmative consent request in connection with our data policies. Essential cookies also include analytics cookies, which provide us data that allows Intelligent Email to better understand its users and improve the Platform based on what we have learned from that data.

Preference Cookies. Other cookies are used to collect and process information about your preferences and similar choices in connection with the Platform in order to optimize your browsing experience. Preference cookies include social media cookies, which collect information about your social media usage and other data you may have provided

in connection with such usage (if you access the Platform through a social media website or mobile application, you may have social media cookies). If you wish to modify or change your social media cookies, please visit the appropriate social media website and review the settings related to your applicable social media account(s).

Advertising Cookies. To help support the Platform and further tailor your experience, Intelligent Email and certain of our third-party providers may also use cookies on the Platform to personalize the content you may be shown. Some advertisements may use advertising cookies to provide targeted advertisements that may be more consistent with your interests than non-targeted advertisements. Intelligent Email does not provide user information to third parties except in connection with the Platform or as required by law.

Analytics

Services providing analytic tools (“Analytic Services”), including without limitation Google Analytics®, may be used with the Platform which transmit website traffic data to servers in the United States. Analytic Services do not collect personal information, identify individual users, or associate your IP address with any other data. We do not share any personally identifiable information with our Analytic Services in connection with their performing of any services on our Platform. We use reports provided by Analytic Services to help us understand website traffic and webpage usage. Each of these services has their own privacy policy that you should refer to.

Third-Party Websites

The Platform may contain links to websites not owned or controlled by Intelligent Email. We do not have any control over these third-party websites and do not endorse them. We encourage you to be aware of third-party websites and their privacy policies, as we are not responsible for privacy policies or practices of third-party websites. Please review the privacy policy of each website you visit before you submit any personal information to any of these websites.

3. Data Usage

Use of Your Information

We collect, process and disclose your Visitor Information only for specific and limited purposes. For example, to respond to inquiries received from the use of any contact forms on the Platform, to assess and handle any complaints, to process orders and provide services, and to develop and improve our services, communication methods and the functionality of our Platform.

Our primary goal in collecting, using, and sharing Visitor Information is to enhance your experience on the Platform, support the Platform, and improve its features, performance, and other elements. We will not use your Visitor Information without a valid legal basis to do so, and we will only process your Visitor Information in a way that is compatible with and relevant to the purpose for which it was collected and authorized.

Your Visitor Information may be used for the purposes outlined below.

To Facilitate and Improve Our Services

To respond to general inquiries and to provide customer support when needed, we collect and/or use Visitor Information, including your first and last name, and email address. Additionally, your Visitor Information may be used to present the Platform and its content to you, request feedback, and for any other purpose with your consent.

To Provide Communications to You

From time to time, we may provide e-mails highlighting new features, promotions, or content on the Platform to those users who have expressly provided us with their permission to send such communications. For instance, we may communicate with you by email in response to your inquiries or send you service-related announcements based on Visitor Information you provide to us. We may also use your Visitor Information to send you updates and other promotional communications with your consent. If you no longer wish to receive email updates, you may opt-out at any time by following the instructions included in each communication (usually in the form of an "unsubscribe" link), or email us at support@intelligentemail.ai to update your personal contact preferences. Note that unsubscribing from our emails will not prevent you from receiving transactional emails relating to support, or service requests.

As Necessary to Provide Information or Services

We may occasionally hire other companies to provide limited services on our behalf, such as handling the processing of information submitted on any contact form on the Platform, the delivery of any mailings or correspondence, processing transactions, or performing statistical analysis of our services (the "Provided Services"). We provide those companies the information they need to deliver the service. In some instances, these companies may collect information directly from you and you will be notified of the involvement of the external service provider. Such companies are subject to agreements that require them to maintain the confidentiality of your information and they are prohibited from using that information for any other purpose. We reserve the right to not track how you interact with any of the Provided Services.

Sharing of Information

You may be requested to voluntarily provide certain Visitor Information during your use of our Platform. If you choose to do so, that Visitor Information may be shared with Intelligent Email and its affiliates as well as business partners and vendors providing hosting and other web-based services for Intelligent Email. The information you provide will not be used to train Ai models, or sold to third parties, except as expressly stated in this Policy.

Intelligent Email may use third parties to provide e-mail messaging, text messaging, account management and hosting services for the Platform. When you sign up for services, we will share your Visitor Information as necessary for the third party to provide that service. These third parties

are prohibited from using your Visitor Information for any other purpose. If you do not want your information to be shared, you can choose not to allow the transfer of your information by not using that particular service.

In the Event of Change in Ownership or Control

The ownership or control of the Platform may change at some point in the future. Should that occur, we want this Platform and/or Intelligent Email to be able to maintain a relationship with you. In the event of a change in ownership, merger, bankruptcy or change in control of Intelligent Email, your information may be shared with the person or business that owns or controls this Platform. You will be notified as described below in "Changes to Privacy Policy." Opting out of receiving information from third parties will not affect our right to transfer your information to a new owner, but your choices will continue to be respected regarding the use of your information.

As Required By Law

Intelligent Email may disclose your personal information if required to do so by law, such as to comply with a subpoena or in the good faith belief that such action is necessary to conform to the edicts of the law, investigate fraud or comply with a judicial proceeding, court order, or legal process served on Intelligent Email, or to protect and defend the rights or property of Intelligent Email.

Legal Bases for Data Usage and/or Disclosure

Intelligent Email will not process your Visitor Information without a lawful basis to do so. In general, Intelligent Email will process your Visitor Information on any of the following legal bases:

- **Consent** – We may process your data if you have given us specific consent to use your personal information for a specific purpose.
- **Legitimate Interests** – We may process your data when it is reasonably necessary to achieve our legitimate business interests.
- **Performance of a Contract** – Where we have entered into a contract with you, we may process your personal information to fulfill the terms of our contract.
- **Legal Obligations** – We may disclose your information where we are legally required to do so in order to comply with applicable law, governmental requests, a judicial proceeding, court order, or legal process, such as in response to a court order or a subpoena (including in response to public authorities to meet national security or law enforcement requirements).
- **Vital Interests** – We may disclose your information where we believe the processing is necessary in order to protect your vital interests or those vital interests of another natural person.

More specifically, we may need to process your data or share your personal information in the following situations:

- **Business Transfers** – We may share or transfer your information in connection with, or during negotiations of, any merger, sale of company assets, financing, or acquisition of all or a portion of our business to another company.

When we collect and use your personal data for the purposes mentioned above or for other purposes, we will inform you before or at the time of collection. Where appropriate, we will ask for your consent to process your Visitor Information. Where you have given consent for processing activities, you have the right to withdraw your consent at any time.

4. Data Protection

How We Protect Your Information

Intelligent Email takes the security of your Visitor Information very seriously. We take every effort to protect your personal information from misuse, interference, loss, unauthorized access, modification or disclosure. Our measures include implementing appropriate access controls, investing in the latest information security capabilities to protect the IT environments we leverage, and ensuring we encrypt and anonymize personal data wherever possible. Access to your Visitor Information or submitted data is only permitted among our employees and agents on a need-to-know basis and subject to strict contractual confidentiality obligations when processed by third parties.

Your information may be stored on servers owned and operated by Intelligent Email, its subsidiaries, and its affiliates or by cloud/software service providers (“SaaS Services”) located in the United States. Our SaaS Services are committed to: (i) using industry-standard physical, electronic, and organizational safeguards to protect information against loss or theft as well as unauthorized access and disclosure; (ii) protecting individuals’ privacy; and (iii) employing security techniques to protect such data from unauthorized access. We follow generally accepted industry standards to protect the Visitor Information submitted to us, both during transmission and once we receive it. When entering Visitor Information on the Platform, look for the secure icon (typically an image of a lock) and ‘https’ designation in the address box of your browser window that indicates you are on a secure page.

However, it must be noted that “perfect security” does not exist today. If you are concerned that your privacy may have been breached, please contact us using the contact information provided at the bottom of this Privacy Policy.

5. Data Retention

How Long We Keep Your Information

We will only keep your Visitor Information for as long as it is necessary for the purposes set out in this Privacy Policy, unless a longer retention period is required or permitted by law (such as tax,

accounting or other legal requirements). No purpose in this policy will require us to keep your personal information for longer than reasonably necessary.

When we have no ongoing legitimate business need to process your personal information, we will either delete or anonymize such information, or, if this is not possible (for example, because your personal information has been stored in backup archives), then we will securely store your personal information and isolate it from any further processing until deletion is possible. We will actively review the personal data we hold and delete it securely, or in some cases, anonymize it when there is no longer a legal, business, or consumer need for it to be retained.

Please note that except as required by applicable law, we may at our sole discretion, delete or amend information from our Platform, without notice to you, once we deem it is no longer necessary for such purposes, or if it does not comply with the terms of this Privacy Policy.

We may offer an additional Data Retention License if you wish to extend the retention period or change the expiration date of your data. Applicable licensing fees and taxes may apply. All services and licenses are offered only to the extent as permitted by law. If for any reason, we are required to retain your information for longer than your original retention period, your account will be automatically charged a prorated rate of retention extension services. For more information on how we charge, handle, and process Fees, see our Terms of Use here: <https://app.intelligentemail.ai/docs/TermsOfService.pdf>.

6. Privacy Rights and Considerations

Third-Party Policies

You should review the privacy policies of any third parties before you provide any personal information or complete any transaction with such parties. Please contact each third-party provider directly if you have any questions about their privacy policies, or the information they require for you to complete any transaction.

International and Domestic Privacy Laws

Your local privacy laws may grant you rights with respect to your personal information, and we will not knowingly discriminate against you because you have exercised any of your privacy rights. These rights differ based on the local laws that apply to you, but could include one or more of the following:

Residents of the European Union

Intelligent Email does not actively target or market to any EU member state and does not, to its knowledge, process or control any EU citizen personally identifiable information. Despite this fact, this Privacy Policy and its enumerated policies are intended to comply with Regulation (EU)

2016/679 of the European Parliament and of the Council of 27 April 2016 (the “General Data Protection Regulation” or “GDPR”) and provide appropriate protection and care with respect to the treatment of all of our visitor’s information in accordance with the GDPR.

If you are a resident of the EU, you have specific rights concerning your Visitor Information under the GDPR as outlined in more detail below. Further information and advice about your rights can be obtained from the data protection regulator in your country.

If you are a resident of the EU, under GDPR, you have the right to:

- Request Intelligent Email allow you to access the personal data belonging to you that it processes;
- Request Intelligent Email change or modify the data it processes about you when you believe the data is inaccurate;
- Request Intelligent Email erase any personal information about you that it has collected;
- Request Intelligent Email restrict the processing of your personal information under certain conditions;
- Request Intelligent Email deliver the personal data it holds about you in a commonly used format and request that such data be transmitted to another controller;
- Request Intelligent Email cease processing your personal data through an objection; and
- Request Intelligent Email not subject you to a decision based solely on automated processing.

If you are a resident in the European Economic Area and you believe we are unlawfully processing your personal information, you also have the right to complain to your local data protection supervisory authority. You can find their contact details here: https://edpb.europa.eu/about-edpb/about-edpb/members_en#member-pl.

If you are a resident in Switzerland, the contact details for the data protection authorities are available here: <https://www.edoeb.admin.ch/edoeb/en/home.html>.

If you would like to exercise your rights under GDPR, you may contact Intelligent Email as outlined below under the section for “Contacting Data Controller.”

Residents of Canada

If you are a resident of Canada, under the Personal Information Protection and Electronic Documents Act (“PIPEDA”), you have the right to:

- Request Intelligent Email to provide you with access to the personal information we hold about you;
- Request Intelligent Email to correct any inaccurate or outdated personal information we hold about you;
- Request Intelligent Email to delete any inaccurate personal information we hold about you; and
- Request Intelligent Email to withdraw your consent to any activities for which you have previously consented.

When we collect information from you, you may inform us if you do not wish to be contacted for marketing/market research purposes in accordance with Canadian Anti-Spam Legislation. If you do not want to receive promotional information from us or our representatives, please use the unsubscribe option in your user account or the email you received, or email us at support@intelligentemail.ai to update your personal contact preferences.

If you would like to exercise your rights under the PIPEDA, you may contact Intelligent Email as outlined further below.

Residents of Mexico

If you are a resident of Mexico, under the Federal Law on the Protection of Personal Data Held by Private Parties (“FDPL”) and the Regulations of the Federal Data Protection Law (“FDPL Regulations”), you have the right to:

- Request Intelligent Email allow you to access the personal data belonging to you that it processes;
- Request Intelligent Email change or modify the data it processes about you when you believe the data is inaccurate;
- Request Intelligent Email erase any personal information about you that it has collected;
- Request Intelligent Email restrict the use and disclosure of your personal information;
- Request Intelligent Email cease processing your personal data through an objection; and
- Request Intelligent Email to withdraw your consent to process personal data.

If you would like to exercise your rights under the FDPL Regulations, you may contact Intelligent Email as outlined further below.

Children's Online Privacy Information

CHILDREN'S ONLINE PRIVACY PROTECTION ACT ("COPPA") NOTIFICATION

Our Platform is not designed for persons under the age of thirteen ("13"). We are not responsible for any access or use of the Platform by children or minors under the age of 13. No one under age 13 may provide any personal information to or on our Platform. We do not knowingly collect personal information from children under 13. If you are under 13, do not use or provide any information on our Platform or through any of their features, use any of the interactive features of our Platform, or provide any information about yourself to us, including your name, address, telephone number or email address. If we learn we have collected or received personal information from a child under 13 without verification of parental consent, we will delete that information. If you believe we might have any information from or about a child under the age of 13, please contact us as outlined below.

By using the Platform, you represent that you are at least 18 years of age.

Residents of Alabama

If you are a resident of Alabama, you have the right to protection of your personally identifiable information in accordance with the provisions of Alabama Data Breach Notification Act of 2018 (the "ADBNA"). Additionally, you have the right to be notified of a breach of your Visitor Information as required by the ADBNA.

Residents of California

If you are a resident of California, under the California Consumer Privacy Act and California Privacy Rights Act (collectively, the "CCPA"), you have the right to:

- Request Intelligent Email to disclose the categories and specific information that it has collected about you;
- Request Intelligent Email to delete any personal information about you that it has collected;
- Request Intelligent Email not to share your personal information at any time (the "right to opt-out");
- Request Intelligent Email to correct any inaccurate personal information it maintains about you; and
- Request Intelligent Email to restrict its use and disclosure of your sensitive personal information.

If you would like to exercise your rights under the CCPA, you may contact Intelligent Email as outlined further below. Intelligent Email may not discriminate against you if you exercise any of your rights under the CCPA.

Residents of Colorado

If you are a resident of Colorado, under the Colorado Privacy Act ("CPA"), you have the right to:

- Request Intelligent Email to allow you to opt-out of data processing for targeting advertising, sale or profiling using your personal data;
- Request Intelligent Email to grant you access to any data that we have collected about you;
- Request Intelligent Email to correct any data that we have collected about you that is incorrect or outdated;
- Request Intelligent Email to delete any data collected about you that we hold; and
- Request Intelligent Email to provide your data in a format that allows it to be transferred to another entity.

If you would like to exercise your rights under the CPA, you may contact Intelligent Email as outlined further below.

Residents of Connecticut

If you are a resident of Connecticut, under the Connecticut Data Privacy Act ("CTDPA"), you have the right to:

- Request Intelligent Email to confirm whether we are processing your personal data, and to provide access to any such data we may process about you;
- Request Intelligent Email to provide you with a copy of your personal information in a portable and readily usable format;
- Request Intelligent Email to correct any inaccuracies in any personal data we hold about you;
- Request Intelligent Email to delete personal data that is provided by, or obtained about, you; and
- Request Intelligent Email to allow you to opt out of the processing of your personal data for purposes of targeted advertising, the sale of your personal data, and profiling in furtherance of solely automated decisions that produce significant effects.

If you would like to exercise your rights under the CTDPA, you may contact Intelligent Email as outlined further below.

Residents of Delaware

If you are a resident of Delaware, under the Delaware Personal Data Privacy Act (“DPDPA”) (*effective January 2025*), you have the right to:

- Request Intelligent Email to confirm whether we process your personal data, and to allow you with access to any such data;
- Request Intelligent Email to delete any of your personal data that we hold;
- Request Intelligent Email to correct any inaccuracies in the personal data we hold about you;
- Request Intelligent Email to provide a copy of the data we hold about you in an easy, portable form for transferability;
- Request Intelligent Email to provide a list of categories of third parties to which personal data has been disclosed;
- Request Intelligent Email to allow you to opt-out of the processing of your personal data for targeted advertising;
- Request Intelligent Email to allow you to opt-out of the sale of your personal data; and
- Request Intelligent Email to allow you to opt-out of profiling based upon your personal data.

If you would like to exercise your rights under the DPDPA, you may contact Intelligent Email as outlined further below. Intelligent Email may not discriminate against you if you exercise any of your rights under the DPDPA.

Residents of Florida

If you are a resident of Florida, under the Florida Digital Bill of Rights (“FDBR”), you have the right to:

- Request Intelligent Email to confirm whether we process your personal data, and to allow you with access to any such data;
- Request Intelligent Email to delete any of your personal data that we hold;

- Request Intelligent Email to correct any inaccuracies in the personal data we hold about you;
- Request Intelligent Email to provide the data we hold about you in a readily usable, portable form for transferability;
- Request Intelligent Email to allow you to opt-out of the processing of your personal data for targeted advertising;
- Request Intelligent Email to allow you to opt-out of the sale of your personal data;
- Request Intelligent Email to allow you to opt-out of profiling based upon your personal data; and
- Request Intelligent Email to allow you to opt- out of the collection of personal data collected through voice or facial recognition;
- Request Intelligent Email to opt-out of the collection of sensitive personal data.

If you would like to exercise your rights under the FDBR, you may contact Intelligent Email as outlined further below. Intelligent Email may not discriminate against you if you exercise any of your rights under the FDBR.

Residents of Indiana

If you are a resident of Indiana, under the Indiana Consumer Data Protection Act (“INCDPA”) (*effective January 2026*), you have the right to:

- Request Intelligent Email to confirm whether we process your personal data, and to allow you with access to any such data;
- Request Intelligent Email to delete any of your personal data that we hold;
- Request Intelligent Email to correct any inaccuracies in the personal data we hold about you;
- Request Intelligent Email to provide the data we hold about you in a readily usable, portable form for transferability;
- Request Intelligent Email to allow you to opt-out of the processing of your personal data for targeted advertising;
- Request Intelligent Email to allow you to opt-out of the sale of your personal data; and

- Request Intelligent Email to allow you to opt-out of profiling based upon your personal data.

If you would like to exercise your rights under the INCDPA, you may contact Intelligent Email as outlined further below. Intelligent Email may not discriminate against you if you exercise any of your rights under the INCDPA.

Residents of Iowa

If you are a resident of Iowa, under the Iowa Consumer Data Protection Act ("IACDPA") (*effective January 2025*), you have the right to:

- Request Intelligent Email to confirm whether we process your personal data, and to allow you with access to any such data;
- Request Intelligent Email to delete any of your personal data that we hold;
- Request Intelligent Email to provide the data we hold about you in a readily usable, portable form for transferability; and
- Request Intelligent Email to allow you to opt-out of the sale of your personal data.

If you would like to exercise your rights under the IACDPA, you may contact Intelligent Email as outlined further below. Intelligent Email may not discriminate against you if you exercise any of your rights under the IACDPA.

Residents of Montana

If you are a resident of Montana, under the Montana Consumer Data Privacy Act ("MCDPA") (*effective October 2024*), you have the right to:

- Request Intelligent Email to confirm whether we process your personal data, and to allow you with access to any such data;
- Request Intelligent Email to delete any of your personal data that we hold;
- Request Intelligent Email to correct any inaccuracies in the personal data we hold about you;
- Request Intelligent Email to provide the data we hold about you in a readily usable, portable form for transferability;
- Request Intelligent Email to allow you to opt-out of the processing of your personal data for targeted advertising;

- Request Intelligent Email to allow you to opt-out of the sale of your personal data; and
- Request Intelligent Email to allow you to opt-out of profiling based upon your personal data.

If you would like to exercise your rights under the MCDPA, you may contact Intelligent Email as outlined further below. Intelligent Email may not discriminate against you if you exercise any of your rights under the MCDPA.

Residents of Nevada

Nevada residents who wish to exercise their sale opt-out rights under Nevada Revised Statutes Chapter 603A may submit a request by emailing us at support@intelligentemail.ai. However, please know we do not currently sell data triggering that statute's opt-out requirements.

Residents of Ohio

If you are a resident of Ohio, under the Ohio Data Protection Act ("ODPA"), you have the right to:

- Request Intelligent Email to confirm whether we process your personal data and the categories of any data and to allow you with access to any such data;
- Request Intelligent Email to delete any of your personal data that we hold;
- Request Intelligent Email to allow you to opt-out of the sale of your personal data; and

If you would like to exercise your rights under the ODPA, you may contact Intelligent Email as outlined further below. Intelligent Email may not discriminate against you if you exercise any of your rights under the ODPA.

Residents of Oregon

If you are a resident of Oregon, under the Oregon Consumer Privacy Act ("OCPA") (*effective July 2024*), you have the right to:

- Request Intelligent Email to confirm whether we process your personal data and the categories of any data and to allow you with access to any such data;
- Request Intelligent Email to delete any of your personal data that we hold;
- Request Intelligent Email to inform you of any specific third parties to which we have disclosed your personal data;

- Request Intelligent Email to correct any inaccuracies in the personal data we hold about you;
- Request Intelligent Email to provide the data we hold about you in a readily usable, portable form for transferability;
- Request Intelligent Email to allow you to opt-out of the processing of your personal data for targeted advertising;
- Request Intelligent Email to allow you to opt-out of the sale of your personal data; and
- Request Intelligent Email to allow you to opt-out of profiling based upon your personal data.

If you would like to exercise your rights under the OCPA, you may contact Intelligent Email as outlined further below. Intelligent Email may not discriminate against you if you exercise any of your rights under the OCPA.

Residents of Tennessee

If you are a resident of Tennessee, under the Tennessee Information Protection Act ("TIPA") (*effective July 2025*), you have the right to:

- Request Intelligent Email to confirm whether we process your personal data, and to allow you with access to any such data;
- Request Intelligent Email to delete any of your personal data that we hold;
- Request Intelligent Email to correct any inaccuracies in the personal data we hold about you;
- Request Intelligent Email to provide the data we hold about you in a readily usable, portable form for transferability;
- Request Intelligent Email to allow you to opt-out of the processing of your personal data for targeted advertising;
- Request Intelligent Email to allow you to opt-out of the sale of your personal data; and
- Request Intelligent Email to allow you to opt-out of profiling based upon your personal data.

If you would like to exercise your rights under the TIPA, you may contact Intelligent Email as outlined further below. Intelligent Email may not discriminate against you if you exercise any of your rights under the TIPA.

Residents of Texas

If you are a resident of Texas, under the Texas Data Privacy and Security Act ("TDPSA") (*effective July 2024*), you have the right to:

- Request Intelligent Email to confirm whether we process your personal data, and to allow you with access to any such data;
- Request Intelligent Email to correct any inaccuracies in the personal data we hold about you;
- Request Intelligent Email to delete any of your personal data that we hold;
- Request Intelligent Email to provide the data we hold about you in a readily usable, portable form for transferability;
- Request Intelligent Email to allow you to opt-out of the processing of your personal data for targeted advertising;
- Request Intelligent Email to allow you to opt-out of the sale of your personal data; and
- Request Intelligent Email to allow you to opt-out of profiling based upon your personal data.

If you would like to exercise your rights under the TDPSA, you may contact Intelligent Email as outlined further below. Intelligent Email may not discriminate against you if you exercise any of your rights under the TDPSA.

Residents of Utah

If you are a resident of Utah, under the Utah Consumer Privacy Act ("UCPA") (*effective December 31, 2023*), you have the right to:

- Request Intelligent Email to grant you with access to the personal data we hold about you;
- Request Intelligent Email to delete your personal data that you have provided to us;
- Request Intelligent Email to provide you with a copy of your personal data that you have provided to us in a format that is portable, readily usable and transferable;

- Request Intelligent Email to allow you to opt-out of the processing of your personal data for the purposes of targeted advertising, or the sale of your personal data.

If you would like to exercise your rights under the UCPA, you may contact Intelligent Email as outlined further below.

Residents of Virginia

If you are a resident of Virginia, under the Virginia Consumer Data Privacy Act (“VCDPA”), you have the right to:

- Request Intelligent Email to confirm whether we process your personal data, and to allow you with access to any such data;
- Request Intelligent Email to delete any of your personal data that we hold;
- Request Intelligent Email to correct any inaccuracies in the personal data we hold about you;
- Request Intelligent Email to provide the data we hold about you in an easy, portable form for transferability;
- Request Intelligent Email to allow you to opt-out of the processing of your personal data for targeted advertising;
- Request Intelligent Email to allow you to opt-out of the sale of your personal data; and
- Request Intelligent Email to allow you to opt-out of profiling based upon your personal data.

If you would like to exercise your rights under the VCDPA, you may contact Intelligent Email as outlined further below. Intelligent Email may not discriminate against you if you exercise any of your rights under the VCDPA.

7. Revisions and Updates

Changes to Privacy Policy

We may update this privacy notice from time to time as necessary to reflect customer feedback, changes in our services, and changes in the law. The updated version will be indicated by a revised “*Last updated*” date and the updated version will be effective as soon as it is accessible.

If we make any material changes to this Privacy Policy, we will notify you by means of a notice on this Platform prior to the change becoming effective. We reserve the right to amend this Privacy Policy at our discretion and at any time. We encourage you to periodically review this page for the

latest information on our privacy practices and to review our most current Privacy Policy. Your continued use of our Platform following the posting of changes constitutes your acceptance of such changes.

8. Contact

Contacting Data Controller

To request to review, update, delete your personal information, or exercise any of your rights in accordance with this Privacy Policy, or if you have any additional questions regarding this Privacy Policy or how to remove or modify your user information or related consents, please feel free to contact us by the e-mail or the mailing address below:

Intelligent Email
800 John C Watts Dr, Nicholasville, KY 40356, USA
Nicholasville, KY 40356
United States
Phone: 888-695-4480
Attention: PRIVACY OFFICER
By Email: support@intelligentemail.ai

Intelligent Email will use commercially reasonable efforts to promptly respond and resolve any problem or question. © **Copyright 2024, Intelligent Email. All Rights Reserved.**